



CO-OPERATION AGREEMENT

BETWEEN

LA TROBE UNIVERSITY

AND

ARISTOTLE UNIVERSITY OF THESSALONIKI

LA TROBE UNIVERSITY the principal campus of which is located at Plenty Road, Bundoora, Victoria, 3086 ("La Trobe University")

AND

ARISTOTLE UNIVERSITY OF THESSALONIKI the principal campus of which is located at Thessaloniki, Greece ("Aristotle University")

1. OBJECTIVES

The objectives of the Agreement are:

- 1.1. To promote co-operation between Australia and Greece in the field of academic research, culture and education.
- 1.2. To develop closer ties between Melbourne and its sister city, Thessaloniki.
- 1.3. To expose students, scholars and researchers to the cultures and environments of their counterparts in Australia and Greece.
- 1.4. To promote joint education and research in those fields of interest to both Universities, through the exchange of students and staff.
- 1.5. To collaborate on research programs and projects pertinent to the academic disciplines of the two Universities.
- 1.6. To plan and implement cultural exchange programs.

2. STUDENT EXCHANGE

2.1. La Trobe University and Aristotle University will exchange up to two (2) undergraduate or graduate students each year. The exchange period will be up to one year as agreed between the Universities.

2.2. Each exchange student must have successfully completed at least one of year of full-time (or equivalent) study at the home institution prior to the exchange period.

2.3. Selection criteria for exchange students, including academic qualifications and language ability, will be subject to negotiation between the parties. Knowledge of the Greek language will not always be a prerequisite for La Trobe University students wishing to pursue research at Aristotle University. The host institution reserves the right to make final judgement on the admissibility of all students.

2.4. Any extension to a student's period of exchange must be approved by both institutions.

2.5. All exchange students must abide by the rules and regulations of the host institution.

2.6. Intellectual Property rights in material produced or created by a postgraduate exchange student, including the right to publish, will be retained by the student unless varied by written agreement between the student and both institutions prior to the exchange. Copyright in works that are jointly authored will be owned jointly by the authors.

2.7. All postgraduate students engaging in research at La Trobe University must comply with the University's "Guidelines for the Conduct of Research".

2.8. All students participating in the exchange program shall be required to provide a report on their experience to both institutions.

2.9. La Trobe University and Aristotle University agree to exempt visiting students from tuition fees. Aristotle University will do so by granting the visiting student a scholarship for an amount equivalent to all tuition fees payable by the student to Aristotle University.

2.10. La Trobe University agrees to waive the General Service Fee for exchange students and Aristotle University agrees to waive equivalent fees.

2.11. Exchange students shall bear all other costs associated with their exchange. However, both institutions will seek to provide scholarships,

where possible, to cover travel and living expenses.

2.12. The host institution will assist exchange students in finding accommodation. Aristotle University will offer to students from La Trobe University accommodation identical to that provided to students of the "Erasmus" program for which a minimum daily charge is required. La Trobe University will assist students from Aristotle University in finding suitable accommodation, either on campus where they will have preferential access to College accommodation, or off-campus. The exchange students shall meet the cost of accommodation.

3. STAFF EXCHANGE

3.1. La Trobe University and Aristotle University agree to exchange two (2) members of academic staff each year for visits of up to thirty (30) days to participate in research in areas of mutual academic interest. Academic staff on exchange may be asked to participate in lectures and seminars relevant to their area of expertise and research. Participation in lectures and seminars will be voluntary.

3.2. The results of any collaborative research shall be published in the joint names of the academics from each University.

3.3. The parties acknowledge that exchange of publications and scientific reports between the Universities is desirable.

3.4. Prior to commencement of the academic year each University will identify collaborative research projects and its staff members who wish to participate in the exchange program. Each University will select the members of its staff to participate in the exchange program and advise the other institution of its selection as soon as possible.

3.5. Each University will provide visiting academics with university hostel accommodation. La Trobe University will provide a visiting academic with a living allowance not exceeding A\$50.00 per day. Aristotle University will provide a visiting academic with a living allowance not exceeding 35 Euros per day for the first week and thereafter 20 Euros per day. The host institution will also pay for visits outside the host city which are necessary and incidental to the collaborative research.

3.6. Aristotle University will cover travel expenses for its staff members who visit La Trobe University.

4. TERM

4.1. The term of this Agreement is (3) three years from the date of execution.

5. VARIATION

5.1. This Agreement may be varied by the written agreement of the parties.

6. TERMINATION

6.1. This Agreement may be terminated by either party giving to the other party six months' notice in writing of its intention to terminate.

6.2. A party may by written notice immediately terminate this Agreement if the other party is in breach of any terms of this Agreement and the breach is not remedied within sixty (60) days of a notice from the complaining party specifying the breach and requiring its remedy.

6.3. If this Agreement is terminated under clause 6.1 or 6.2, any exchange student who has commenced a course of study at the host institution prior to the termination date may complete that course of study in accordance with the terms of this Agreement.

7. COMPLIANCE WITH THE AUSTRALIAN EDUCATION SERVICES FOR OVERSEAS STUDENTS ACT 2000

Aristotle University acknowledges that Australian law requires providers of education and training courses to overseas students to be registered and sets out other requirements with which La Trobe University and its representatives have to comply. These are known as the Education Services for Overseas Students Act 2000 (ESOS Act) requirements and include obligations under the National Code which is made under and forms part of the ESOS Act (the National Code).

7.1 Aristotle University has been made aware of the requirements of the ESOS Act and the National Code by La Trobe University and agrees to comply with those requirements.

7.2 Aristotle University must:

7.3.1 inform prospective students accurately about the requirements of La Trobe University courses using material provided by La Trobe University;

7.3.2 where fees and other charges are payable advise students of the method of payment of fees and other charges to La Trobe University and ensure students make all fees and charges payable to La Trobe University;

7.3.3 advise students that they are required by the Australian Department of Immigration and Multicultural Affairs to provide to La Trobe University an address (other than Aristotle University's address) while they are enrolled at La Trobe University;

7.3.4 make sure that all necessary evidence and documents accompany a student's application or acceptance of offer;

7.3.5 make available any offer documents received from La Trobe University to the student within 3 days of receiving the offer documents.

7.4 Aristotle University must give to prospective students, before they complete an application for enrolment in a La Trobe University course, information provided to Aristotle University by La Trobe University about:

7.4.1 La Trobe University and its facilities, equipment and learning resources;

7.4.2 living in Australia and the local environment of the relevant campus, including information about campus location and costs of living;

7.4.3 the minimum level of English language ability, educational qualifications and work experience required for acceptance into a course;

7.4.4 visa requirements which must be satisfied by the prospective student including English language proficiency levels.

7.5 Aristotle University must tell prospective students that:

7.5.1 students who come to Australia on a student visa must have a primary purpose of studying and must study on a full time basis;

7.5.2 any school age dependants who accompany them to Australia are required to pay full fees if they enrol in either government or non-government schools.

7.6 Aristotle University must not commit La Trobe University to accept any prospective student into a course.

7.7 La Trobe University must:


7.7.1 give Aristotle University sufficient information to enable Aristotle University to comply with its obligation under clauses 7.2 to 7.4;

7.7.2 help Aristotle University to access information about visa requirements and the process of visa application;

7.7.3 inform Aristotle University of the legal or regulatory conditions for visa requirements and of any changes to those requirements promptly after becoming aware of any such changes;

7.7.4 inform Aristotle University of any changes to the ESOS Act or the National Code requirements promptly after becoming aware of any such changes.

Signed by the representatives of the two Universities

A handwritten signature in black ink, appearing to be 'M. Papadopoulos', with a long horizontal stroke extending to the right.

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Professor Michael A Papadopoulos
Rector
Aristotle University of Thessaloniki
Greece

A handwritten signature in blue ink, appearing to be 'M. J. Osborne', with a long horizontal stroke extending to the right.

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Professor Michael J Osborne
Vice-Chancellor
La Trobe University
Australia

Thessaloniki: December 19, 2002