

## Guidelines for residence permit application for Greek visa holders (type of visa D.4.3)

Before applying for a residence permit at the Immigration Office, you need to send an email to our Department (internat-rel@auth.gr ) and inform us; in your email, you will also need to submit any letter/certificate you have from your Home University which indicates the amount of any scholarship you might have, since we need to indicate this information to the certificate we shall prepare for you.

The link you shall use to apply for residence permit is the following:

<https://applications.migration.gov.gr/metanasteusi/>

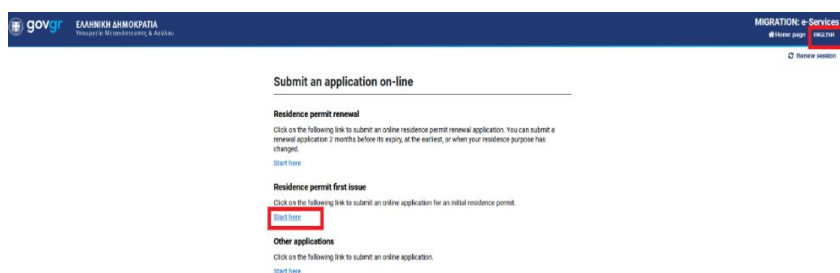
You shall switch to the English page (upper right corner)



You shall choose: E-application for a residence permit



You will switch to English again and choose “Residence permit first issue”



You will then choose RESEARCH, STUDIES, EDUCATION/“SCHOLARS (Law 4251/14)/ INITIAL-SCHOLARS (Law 4251/14)/ Submit application

> PROFESSIONAL TRAINING (Law 4251/2014)

▼ SCHOLARS (Law 4251/14)

INITIAL-SCHOLARS (Law 4251/14)

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Legal framework</b>      | Art.45 Law 4251/14                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Competent authority</b>  | Decentralized Administration<br>Migration Unit based on place of residence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Age</b>                  | Adult                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Duration</b>             | For the duration of holder's studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Access to employment</b> | PART-TIME WORK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Application fee</b>      | Exempt                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Attachments</b>          | <ol style="list-style-type: none"><li>1. (*)Copy of valid passport or travel document recognized by our country.</li><li>2. (*)Visa.</li><li>3. Certificate of the social security provider for the coverage of the medical treatment and healthcare cost.</li><li>4. (*)A certificate from the body responsible for the award of a scholarship and the duration of the program or grant awarded.</li><li>5. (*)Proof that he/she has sufficient resources to cover the study and living cost, including the scholarship, without any dependent employment or independent economic activity</li></ol> |

Submit application

You shall enter a Greek mobile phone and receive a one-time code:



**Enter one time code**

We have sent a text message containing a one-time verification code to the number 6909150103.

One time code \*

Next

Back

Cancel

You will fill in carefully all requested information; make sure to choose “Submitted in person”

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**SCHOLARS (Law 4251/14)**  
INITIAL-SCHOLARS (Law 4251/14)

1. Identification   2. Application   3. Fee   4. Attachments   5. Confirmation  
6. Successful submission

Your mobile has been successfully verified. You can continue with your application submission.

If you are submitting this application on behalf of the applicant you will need to complete all the fields and upload the authorization (official document) issued by the person for whom you act. All correspondence related to this application will be sent to the Email address you fill-in.

**Information about the person submitting the application**

Submitted by \* Submitting in person ⓘ

Last name  ⓘ

First name  ⓘ

Identification document type  ⓘ

Identification document number  ⓘ

Authorization  Choose file ⓘ

**Contact data**

Email \*   ⓘ

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When you enter your email, you shall receive a verification code in the email which you need to fill in the designated field of the form

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**SCHOLARS (Law 4251/14)**  
INITIAL-SCHOLARS (Law 4251/14)

1. Identification   2. Application   3. Fee   4. Attachments   5. Confirmation  
6. Successful submission

Your mobile has been successfully verified. You can continue with your application submission.

If you are submitting this application on behalf of the applicant you will need to complete all the fields and upload the authorization (official document) issued by the person for whom you act. All correspondence related to this application will be sent to the Email address you fill-in.

**Information about the person submitting the application**

Submitted by \* Submitting in person ⓘ

Last name  ⓘ

First name  ⓘ

Identification document type  ⓘ

Identification document number  ⓘ

Authorization  Choose file ⓘ

**Contact data**

Email \*  code ⓘ

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In step 2. Application, make sure that you fill in all information in CAPITAL letters, as indicated in the instructions and, in the field “Unable to obtain a travel document”, you shall indicate NO (since you all have travel documents/passport)

SCHOLARS (Law 4251/14)  
INITIAL-SCHOLARS (Law 4251/14)

1. Identification 2. Application 3. Fee 4. Notifications 5. Confirmation

6. Successful admission

Fill in the details of your travel document and your demographic data using capital letters of the Latin alphabet, and your home address, using capital Greek letters.

**Identification data**

First name \*  
Last name \*  
Father's first name \*  
Father's last name \*  
Mother's first name \*  
Mother's last name \*  
Birthdate \*  
Sex \*  
Citizenship \*  
Country of birth \*  
Marital status \*

**Travel document**

Unable to obtain a travel document? -- NO --  
Issuing country \*  
Number \*

Make sure to choose Municipality: Thessaloniki and pay attention that you need to write the name of your street in Thessaloniki in Greek (as indicated in the guidelines you shall find, if you click on the information icon “i” - ask us or your landlord for help)

**Residence address**

Municipality \* THESSALONIKIS  
Street \* WRITE THE NAME IN GREEK  
Number \* 34  
Postal code \* 45545

Next  
Cancel

Please note that scholarship holders do not pay an administrative fee for the residence permit application, so step 3 is inactive for you.

In step 4, you shall upload the requested documents in the four mandatory fields: 1) valid passport, 2) visa, 3) certificate of the implementation provider of the relevant program and 4) adequate resources.

In the last two requested documents, you will upload the certificate which you will receive from our Department; please note that you will upload our document in both fields (no 3 and no 4).

**SCHOLARS (Law 4251/14)**  
**INITIAL-SCHOLARS (Law 4251/14)**

1. Identification   2. Application   3. Fee   **4. Attachments**   5. Confirmation  
6. Successful submission

Upload the following files in pdf format:

- 1) Copy of valid passport or travel document recognized by our country.
- 2) Visa.
- 3) Certificate of the social security provider for the coverage of the medical treatment and healthcare cost.
- 4) A certificate from the body responsible for the award of a scholarship and the duration of the program or grant awarded.
- 5) Proof that he/she has sufficient resources to cover the study and living cost, including the scholarship, without any dependent employment or independent economic activity

Please upload documents that prove your residence address.

|                                                                       |                                                  |   |
|-----------------------------------------------------------------------|--------------------------------------------------|---|
| Valid passport. *                                                     | Choose file <a href="#">Education fields.pdf</a> | 📎 |
| Visa. *                                                               | Choose file <a href="#">Education fields.pdf</a> | 📎 |
| Certificate of the social security provider.                          | Choose file                                      | 📎 |
| Certificate of the implementation provider of the relevant program. * | Choose file <a href="#">Education fields.pdf</a> | 📎 |
| Adequate resources. *                                                 | Choose file <a href="#">Education fields.pdf</a> | 📎 |
| Proof of residence                                                    | Choose file                                      | 📎 |

Next

Back to Application

Cancel

You will then submit your application and receive a certificate; please keep this certificate as it will serve as your temporary residence permit (please note that you cannot travel with your temporary permit out of Greece so, till your official residence permit is issued, you can travel with the visa you have, as long as it is valid and hasn't expired).

After you submit your application, the Immigration Office will check it and contact you in the email address you provided so as to inform you on the next steps you need to take: you will need to visit the Immigration Office so as to give your biometrical data and, after your residence permit request is completed, you will be notified concerning its reception from the Immigration Office.

Attention: The minute you issue your residence permit, your visa is no longer valid; this means that you need to depart Greece before the ending date of your residence permit, otherwise, you may face problems at the airport.

Address of the Greek Immigration Office: 1, Taki Ikonomidi street (Kalamaria area). Bus No 5 or No 6 (direction to the airport), bus stop name: Elliniko Collegio (Greek College).